

### **345ARC SCALE OF CHARGES**

This Scale of Charges is the basic cost of services provided by **345 Associated Research Consultants** (hereinafter referred to as "**345ARC**"). By placing the order for work, You are agreeing to be bound by this Scale of Charges, unless another Scale of Charges has been agreed and a new written Agreement signed by both parties. Please refer to the Terms and Conditions page for details of payment, etc.

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| Translation from German into English.*                       | £50 per 1000 words of the target language.** |
| Editing, Proof reading, or other documentation preparation.* | £25 per hour.                                |
| Travelling to/from customer's site or office.*               | £25 per hour plus £0.50p per mile return.    |
| Postage, Packing, Supply of discs, etc.                      | At cost plus 10% handling charge.            |

This Scale of Charges is subject to periodic review, and may be altered without notice. All invoicing will be made against the scale of Charges in force at the time the order was placed.

\*Minimum Charge £25.00

\*\* Please note that the word count is to be determined by use of the Word Count or Spell Check facility of the word processor used to prepare the translated or edited documentation. Customers should be aware that the word count of the target language (English) is generally approximately 10% higher than the word count in the source language (German).